Building Maintenance Supervisor

United Human Resources – St Paul-Minneapolis, MN

What we're looking for:

An organized, independent and reliable individual with advanced maintenance skills and experience in management roles. Specific experience in Multi-Housing and knowledge of Fair Housing Laws preferred. This position is responsible for supervising and implementing daily work orders, general preventive maintenance, and overall care and upkeep of buildings & grounds.

If you have:

- Experience in the areas of: basic plumbing, painting, HVAC and electrical
- Boilers' License or ability to obtain
- Preferred 1-3 years' related maintenance or technical experience in managerial role
- Knowledge of inventory software, database software, and proficient computer skills
- Valid drivers' license

We want you to:

- Assign work orders to maintenance staff
- Manage and oversee maintenance staff
- Work with vendors and suppliers to manage inventory
- Troubleshoot and determine causes of operating errors and decide appropriate actions
- Repair major and minor issues with equipment and buildings
- Complete maintenance and repair work orders, in a timely fashion
- Order and replace broken parts or equipment
- Maintain a clean and a safe work space
- Perform other duties, as assigned

Who we are:

United Human Resources is more than a recruiting agency; we take pride in hiring more than temporary solutions and are committed to matching you with your next career by establishing a relationship with you and our clients. *United Human Resources never charges candidates anything for applying to or accepting a position that we offer.*

If you think you may be a good fit, apply with UHR today
by filling out our online application!